

**Chagrin Valley Dispatch Technical Advisory Meeting**  
**November 18, 2013**  
**Bedford Hospital Conference Room**

**Members Present:**

Chief James Brosius	Chagrin Falls PD
Chief Frank Zupan	Chagrin Fire
Chief Ronald Whitmer	Gates Mills PD
Chief Tom Robinson	Gates Mills FD
Chief David Maine	Hunting Valley PD
Chief Dale Canter	Moreland Hills PD
Chief Chris Kostura	Orange Village PD
Chief Mike Rizzo	South Russell PD
Chief Bob Wilson	Orange FD
Lisa Mariola	Chagrin Dispatch

**Others Present:**

Lt. Nick DiCicco	Orange Village PD
Lt. Larry Genova	Orange Village FD
Lt. Kevin Wyant	Moreland Hills PD

**Members NOT Present:**

Chief Gabe Barone	Bentleyville PD
Chief Dale Cohen	Woodmere FD
Chief Sheila Mason (represented by Lt. Patterson)	Woodmere PD

Meeting called to order at 9:00 am

Tour of new dispatch facility

Approval of minutes from September 4th, 2013 – Motion to approve Chief Kostura, seconded Chief Rizzo Minutes were approved by unanimous vote.

**Dispatch Administrator Report (Lisa)**

- Hiring committee interviewed seven candidates for the position of supervisor on Saturday, November 16<sup>th</sup>
  - o Hiring Committee recommends the promotion of Crystal Scott and Chris Alaman.
- Cuyahoga County has approved our EMD program
- Training is being schedule for new equipment at the new dispatch center

## **LEADS**

- New dispatch center will have LEADS. The new system is an internet VPN connection. Should be operational first week in December.

## **REDSS**

- Brief conversation on REDSS membership and at this time, CVD and non-terminal agencies will no longer be members. CVD will revisit membership at a later time.

## **ERV**

- Nick ordered and received 50 Sprint Cell Phones to be placed on ERV as a Cell Phone Cache. The devices have the ability of PTT as well as cellular. Devices were free but there is a airtime charge of .06 per minute when used.

## **CAD/RMS**

- CVD will have the ability to assign Accident and Incident report numbers to member agencies. Those agencies that are interested are to contact Nick for configuration

## **CAD Monitors**

- During the tour, the capabilities of the new CAD monitors were discussed. Agencies were advised that they will need to provide power, network connectivity and a static IP address within their network for operation. Units along with the mounting hardware were issued to Chagrin Falls Police, Chagrin Falls Fire, Hunting Valley Police, Moreland Hills Police, Gates Mills Police, South Russell Police. Once units are installed and have power and network connectivity, please contact Nick for install and configuration.

## **AFG Grant**

- Nick is working with University Hospitals and their grant writer. They are trying to obtain funding for a new IP based Fire Station alerting system along with additional radios and MDT's for the fire apparatus.

## **Open Houses**

- CVD will be having three open house events. The first will be on Tuesday, December 3<sup>rd</sup> for Police / Fire and EMS personnel and their families. December 4<sup>th</sup> will be for Cuyahoga County Officials, CVD Elected Officials, University Hospital Board Members and the Media. The last open house will be Thursday, December 5<sup>th</sup> and will be for University Hospital staff along with all residents with the CVD communities.

## **New Members**

- Still waiting to hear on Mayfield Village.
- North Randall is interested in joining.
- Northfield Village is interested in joining.

## **2014 Budget**

- Discussions on 2014 budget
  - o Within 5% of estimated draft
  - o Nick obtained 4 quotes for IT support
    - Ranged from \$ 48,000 - \$ 66,000
    - Nick has discussed with Orange Administration and will handle the project for \$ 25,000. Amount to be credited back to Orange. Nick will keep track of his hours and committee will review 2014 progress. Motion to approve Chief Zupan, seconded Chief Whitmer, approved by unanimous vote.

-  
**Next meeting date: January 14<sup>th</sup>, 2014 at 9:30 am – Bedford Hospital – Conference Room**

-